

SANJO COLLEGE OF MANAGEMENT AND ADVANCED STUDIES (SCMAS)

B.B.A Department plan of action (2020-2021) academic year

Course introduction: The Bachelor of Business Administration course is a judicious mix of all functional elements of Business studies which provide participants with foundational knowledge on different aspects of the administration of a business concern. It includes at one end the need to realize why an organization exists to the other was it shows the new frontiers to which it can be developed.

This course is designed to develop knowledge on the functional parkour of business administration. The disciplines it covers include management, commerce, banking, economics, industrial psychology, law, mathematics, statistics, accounting, communication, computer application and accounting software.

Departmental over view: BBA department of Sanjo College started its functioning in the year 2013 .we have five success full pass out batch trained by sanjo college team. Majority of our students was very much progressed in their academic and non academic skill. Now they successfully continuing their life .This year our departmental family consist of overall 72 students (41-final year, 31-second year) and 5 teachers.

Vision

To provide foundational knowledge on different aspects of the administration of a business concern also developing basic key managerial skills and human values in life.

Mission

To understand students about their own importance and self-realization of their skills

To make students competent to challenge and overcome problems in life

To give managerial and technological knowledge about business

To build educated and skilled graduates

To make citizens those who obey the laws and protect human values

Academic year plan for 2020-2021

June 2020

Regular classes will start for 5th and 3rd semester students on 1st June onwards

June 8: introduction of minor project

Grouping of students for doing minor project

Giving instruction to students about project preparation

Allowing students to use every Saturday for data collection and visiting organisations

June 11: confirming project topics and submitting introduction to project

June 14: world blood donor day

Database creation on student's blood group

Making contact list of students willing to donate blood

Collaborating with other organization involved in blood donation.

Inter departmental Drawing competition on importance of blood donation.

June 22-30 class tests

July 2020

July 1: Bridge course for first year students

To familiarize first year students with basics of subjects and business through multimedia presentation

July 16: fund raising program

Food festival and selling different items

July 23: welcome day celebration for first year students (organized by second year students)

To familiarize junior students with senior student

July 24: Field visit to understand environment

5th semester students will get an opportunity to realize what is the importance environment in humans life

Visiting various place like pond, river farm land near by college

July 27: submission of minor project report

August 2020

August 3-13: Internal examination for third and fifth semester students

August 14: Inter departmental elocution competition on “modern India”

August 17 -21: Conducting first PTA meeting from august 17-21(student, teacher and parent interaction)

17-08-2020 5th semester first 15 students

18-08-2020 5th semester next 15 students

19-08-2020 5th semester last 11 students

20-08-2020 3rd semester first 15 students

21-08-2020 3rd semester last 16 students

August 24: minor project internal viva voice for 3rd semester students

September

September 14: association inauguration (MANIA)

Officially inaugurating BBA departmental association and welcoming all students to association.

Selecting new leaders to key positions

Departmental cultural programs

Selecting planning committee for inter college sports competition

September 15-30: internal examination for first year students

September 30: inter college sports competition

October

October 1: introduction to main project

Final year students will have one day class on company project and research and methodology

October 5-7: PTA meeting for first year students

October 16: inter departmental mobile photography competition on “food”

October 19: submission of conformation letter from company with objectives, review of literature and questionnaire

October 20-27: internal examination for 3rd and 5th semester students

October 29- November 2: industrial visit for 5th semester students

Visiting startup, service and manufacturing industry

Data collection and report preparation

November

November 9: industrial visit report submission

November 12: one day workshop on digital media and cyber law

November 16: industrial visit program for second year students

Visiting startup and service industry

Data collection and report preparation

November 26: industrial visit report submission

December

December 1-31: reliving students of 6th semester for doing final projects

Data collation and report preparation

December 2: public awareness program on pollution control and human rights

Preparation of flash mob and street play jointly with NSS unit and other departments

December 7-16: internal examination for first year students

December 22: Christmas celebration